



# Assessment Recording and Reporting Policy

**Signed:**  
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**Signed:**  
**Chair of Governors: S.Taylor**

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## **Aim**

At Aston Rowant CofE Primary School, we believe that assessment is at the heart of effective teaching and learning. When assessment has an effect on planning and informs teachers and learners it raises standards. In our assessment procedures we recognise the individuality of all children, taking a positive view and recognising that praise and success are great motivators in the learning process. This policy is underpinned by the school's vision, which that growing together we inspire each other to achieve our full potential as courageous lifelong learners.

The school is committed to providing equality and diversity by ensuring that these are addressed in all school policies and their monitoring.

We are committed to:

- High expectations of all learners
- Raising the attainment of all learners
- Regular monitoring of performance
- Focus on progress of any identified underachieving learners
- Celebrating all forms of achievement in and outside school

## **I. Principles**

Effective assessment, recording and reporting will:

Enhance the learning of our pupils because assessment:

- actively involves the pupils in their learning through discussion, provision of information about progress and ensuring learners are aware of the purposes of teaching
- motivates the learners through success/achievement
- highlights strengths and areas for development together with strategies to manage them
- provides reliable and credible information to support continuity and progression in the learning process
- provides valid information to assist with setting individual pupil targets

Aid teachers in evaluating their teaching because assessment:

- indicates strengths and areas for development in the teaching programme (content)
  - indicates the next steps in the teaching programme
  - indicates strengths and areas for development in teaching styles and strategies (method and process)
  - identifies learners who require support or extension
- Provide information for:

- Learners
- Staff
- Parents/Carers
- Assisting transfer to the next class and the next school
- Guidance and/or referral to outside agencies
- Local Authority, OfSTED and DfE.

Ten principles for Assessment for Learning should:

- Be part of effective planning of teaching and learning
- Focus on how pupils learn
- Be recognised as central to classroom practice
- Be recognised as a key professional skill for teachers
- Take account of the importance of learner motivation
- Promote commitment to learning goals and a shared understanding of the criteria by which they are assessed
- Ensure learners receive constructive guidance about how to improve
- Develop learners' capacity for self-assessment so that they can become reflective and self-managing
- Recognise the full range of achievements of all learners

## 2. Aspects of assessment

At Aston Rowant CofE Primary School we use all three different aspects of assessment:

- Day-to day formative
- In-school summative
- Nationally standardised summative

### **DAY-TO DAY FORMATIVE**

- Question and answer during class
- Marking of pupils' work
- Observational assessment
- Regular short recap questions
- Scanning work for pupil attainment and development
- Peer and self-assessment in use

### **IN-SCHOOL SUMMATIVE ASSESSMENT**

- Baseline measurements against a standard
- Reviews for pupils' with SEND

In-School Summative Assessment should:

- Provide information to support learning and teaching
- Provide judgements about pupils' attainment based on a range of evidence, in relation to national standards
- Show what pupils can do without support
- Provide information to track progress and measure past performance
- Inform curricular planning
- Inform the target setting process
- Provide clear information to evaluate learning and teaching



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## **NATIONALLY STANDARDISED SUMMATIVE**

- National Curriculum tests at the end of KS2
- National Curriculum assessments at the end of KSI
- Year 1 Phonics Screening test

### **3. What assessments do we carry out in our school?**

- Regular marking and feedback including quality marking
- Half termly updates on OTrack
- Pupil progress meetings based on OTrack data
- SENDCo working with teachers for children on 'Watch List'