Aston Rowant C†E Primary School
School Lane, Aston Rowant, Oxon OX49 5SU
01844 351671 **office@aston-rowant.oxon.sch.uk**
Headteacher: Mrs Helen France

Meeting of the Full Governing Body of Aston Rowant CE Primary School
Wednesday 20th September 2023 - 6.30pm

Present:

Steve Taylor (ST) Co Opted Governor, Chair
Helen France (HF) Headteacher Staff Governor
Tom Sowerby (TS) LA Governor
Alexi Olsen (AO) Staff Governor
Zoe Batt (ZB) Co Opted Governor

Apologies:
Gill Tyler (GT) Foundation Governor
Sam Goose (SG) Parent Governor
Alan Melady (AM) Parent Governor

The meeting started at 18.30

As a clerk has yet to be assigned for the school ST took brief notes.

		Action
1.	Welcome and Prayer ST welcomed everyone. The meeting was opened in prayer by HF.	
2.	Apologies for absence/Declarations of Interest Apologies were received from AM, SG & GT and the meeting was quorate. All. Update declarations of interest on the hub.	**ALL**
3.	Visit to the school classrooms HF gave a guided tour of the new Rainbow Room. Governors were impressed with the practicality and quality of the new facility - an excellent investment. Further work was being considered to provide external access to the new room by installing decking. This would avoid disturbing the adjoining classroom. Costs could be met by the PTA. Governors also noted the much-improved refurbished pupil toilets.	
4.	Appointment of chair and vice chair ST proposed for continuing as chair by TS and seconded by ZB AM proposed for continuing as vice chair proposed by TS and seconded by ZB	

	Replacement chair and vice chair need to be appointed during 2023/24. ST to progress. TS suggested that the membership of the board should be reviewed during the year with a view to increasing the number of governors. This will be required if the school converts from VC to VA.	**ST**
5.	<u>School Development plan</u> In the July FGB minutes HF proposed to review the SDP over the summer and present this at the first meeting of the academic year. The draft document was shared during the meeting using the teaching wall facility. The objective being to review the document in preparation for a meeting with the (new) SIP officer Duncan Mallard on the 16th October and preparing the document ready for use. HF had added a context section at the beginning of the document to present the current performance of the school. HF announced that since July, pupil numbers on the roll have increased to 96. In 2019 pupil numbers were 54 and at the time of Ofsted inspection numbers were 74. The last time the school had 90+ pupils was ca. 2013. Reception is again full. The really good news is that additional pupils have joined from local schools to in-fill into intermediate years. ZB stated she would review and identify communication & marketing priorities for 2023/24 to further attract in-fill pupils. The sections of the document provide the intent, implementation and intended impact to grow together, inspire and achieve the full potential of all pupils at the school. Progress of the SDP will be reviewed at each strategy meeting. ST expressed some concern at the amount of work the SDP contained in that, this could place stress on staff and potentially fail to reach intended targets. ZB suggested that actions would benefit from being allocated a priority such as MUST, SHOULD, COULD. What we set out to do at the start of the year may not be appropriate towards the end of the year. Moreover, if actions do not achieve the intended impact then an alternative/modifies action would be required. It's appropriate therefore, to adjust the SDP throughout the year to ensure actions are achievable and effective. ST commented that he understood the performance and end of year outcomes for some pupils had been affected by some adverse behaviour of one particular pupil. What is the current situation for the new term?	**ZB**

	HF responded that the behaviour of this pupil continues to be unacceptable and is detrimental for both pupil and staff wellbeing. A meeting has been arranged with the ERO officer from OCC on 25th September to discuss this issue and agree appropriate actions. TS asked if there had been a response from the SG letter to OCC. ST replies no and agreed to follow up. In addition, yrs. 3/4 has 60% SEN pupils which places additional workload on the teacher (GH). TS asked if an additional TA could be sought for this class. HF was looking into this option. ZB asked if the conversion from VC to VA was a priority for the school for this academic year. Could this work be pushed into 2024/25 to reduce the workload? TS stated he would bring an outline plan for VC→VA to the next meeting to identify what work was required and answer this question. Learning walks. A discussion was held around the need for a 3yr plan for governor monitoring visits. HF advised governors to liaise directly with Subject Leads to discuss oversight topics from the SDP and frequency of visits.	**ST** **HF** **TS** **ALL GOVERNORS**
5.	<u>Three-year strategy</u> Governors requested and additional meeting to discuss and agree a long-term plan for the school. A provisional date of November 1st 2023 at 6:00pm was proposed. Action: All to propose items for the agenda.	**ALL**
	<u>Next meeting dates</u> Three-year plan meeting 1st November at 6:00pm FGB Meetings 2023/24 n.b. all 6:30pm 15 November 2023 Business 17 January 2024 Strategy 27 March Business 15 May Strategy 10 July Business	

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The meeting closed at 20.55