

Safeguarding and Health & Safety Committee

TERMS OF REFERENCE

Aims

- To ensure a safe environment for all members of our school community to work, learn and play
- To ensure the physical, emotional and mental wellbeing of pupils and staff
- To ensure compliance with all mandatory guidance and that best practices are adopted and followed

Membership

The Committee will primarily be made up of the Headteacher, the Bursar, the Health & Safety Governor and the Safeguarding Governor. To be quorate two members must be present, of which one must be the Safeguarding or Health & Safety Governor.

Additional persons may be co-opted onto the Committee for specific pieces of work if required. The Chair will default to the Safeguarding Governor, but this may be delegated at individual meetings if required.

Meetings

The Committee shall meet once every half term, or more frequently as may be required

The Committee will follow the Annual Safeguarding Governor Visit Schedule and Annual Health & Safety Visit Schedule (see Annexes A and B respectively) as agendas for each meeting.

Each meeting will also include a site walk (focus detailed in Annex A and B).

Minutes of each meeting will be circulated to the Committee as well as the FGB.

Safeguarding / Health & Safety Governor Role

Alongside fulfilling the Annual visit schedule the link Governor(s) will:

Report each meeting, including outcomes and actions to the FGB

Ensure compliance is maintained

Challenge the school to develop and further grow a culture of wellbeing for all

Support key staff with challenging situations

Promote a focus on 'safeguarding for all' to maintain this as a focus and responsibility for all Governors to ensure that pupils' welfare is at the centre of everything we do.

The full Governing Body agreed these terms of reference on 19th October 2021

Signed



Date 19.10.21