



Aston Rowant C+E Primary School

Wrap Around Care Policy

Mission Statement

Growing together we inspire each other to achieve our full potential as courageous lifelong learners.

Date of Policy: January 2026

Date of Policy review: January 2027

Head Teacher: Mrs H France

Date: January 2026

Chair of Governors: Mr T Sowerby

Date: January 2027

The Wrap Around Childcare service at Aston Rowant CofE Primary School aims to provide a fun, safe, supportive, and stimulating environment for children outside regular school hours. This service helps to support working parents and guardians by offering flexible childcare solutions.

This childcare provision is an extension of Aston Rowant CofE Primary School and therefore operates in line with our ethos and values and high expectations of pupil behaviour. The wraparound care staff members have been appointed for their expertise in childcare and have the necessary qualifications for safeguarding, behaviour management, first aid and food hygiene.

It is the wish of everyone involved at Aston Rowant CofE Primary School's Wraparound Care to provide a happy, stimulating environment in which children are supported to reach their full potential. We believe that a positive partnership with parents and carers is crucial and promotes our aim to maximise the child's learning and ensure wellbeing and well-rounded development.

Operating Hours:

Breakfast Club: 7:45 AM - 8:30 AM

After School Club (Session 1): End of school day - 4:30 PM

After School Club (Session 2): End of school day - 5:30 PM

Fee Structure:

In our effort to keep childcare affordable for all families, we have set the following fee structure:

Breakfast Club: £5.00 per session

After School Club (Session 1): £6.00 per session (until 4:30 PM)

After School Club (Session 2): £12.00 per session (until 5:30 PM)

Late Booking Fees:

For bookings made with less than 48 hours notice, an additional charge of £2.00 per session will be applied to each session booked. This policy ensures that we can adequately staff our childcare services and maintain a high standard of care.

Cancellation Policy:

To avoid being charged, cancellations must be made with a minimum of 24 hours' notice. This allows us to manage our resources effectively and accommodate other families who may need childcare at short notice.

Booking and Payment:

Bookings should be made as early as possible to secure a place via a booking form (found here: [Winter/Spring 2014/15 \(primarysite-prod-sorted.s3.amazonaws.com\)](http://primarysite-prod-sorted.s3.amazonaws.com))

Invoices for WAC are sent out at the end of each half term. Payments are due within 30 days.

Payment should be made via ParentMail or via direct bank transfer. The school does not accept cash payments.

Please note that the school does not receive any Government funding for WAC. Pupil Premium cannot be used to pay for WAC.

Failure to pay within a timely manner may result in blocking your child's place in WAC.

Contact Information:

For bookings, cancellations, or any queries regarding the Wrap Around Childcare service, please contact the school office at office@aston-rowant.oxon.sch.uk

General Guidelines:

Children must be signed in and out by an authorized adult.

Parents/guardians are responsible for notifying the school of any changes to the authorized pick-up list.

All children are expected to follow the school's code of conduct during Wrap Around Childcare sessions.

Health and Safety:

Our staff are trained in first aid and emergency procedures.

We maintain a high standard of hygiene and ensure all activities and facilities are safe for children.

Review and Adjustments:

This policy will be reviewed annually to ensure it meets the needs of our families and complies with any new regulations or guidelines.

We are committed to providing an affordable and reliable childcare service that supports our school community. Your cooperation in adhering to this policy helps us achieve this goal.